



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

15 OCT 2026

PRESIDENT JAMESON H. TAN

Bulacan Agricultural State College (BASC)
Pinaod, San Ildefonso, Bulacan

Dear **President Tan**:

We are pleased to inform you that the **BASC** is **eligible** for the grant of the FY 2024 PBB, as the agency obtained **80 points** under the PBB Criteria and Conditions, as provided in Executive Order (EO) No. 61, Technical Working Group (TWG) Memorandum Circular (MC) No. 2026-1.¹ The FY 2024 Final Eligibility Assessment (FEA) is attached for your reference.

However, the BASC received a rating below 4 in the Process Results and was found non-compliant with two (2) Agency Accountabilities under item 6.0 of EO No. 61 TWG MC No. 2026-1. Pursuant to item 7.1 of the same Circular, the unit(s) and/or individual(s), including the head, most responsible for these non-compliances shall be isolated and excluded from the grant of the FY 2024 PBB. For this purpose, the BASC's Performance Management Team or its equivalent unit/body shall determine the unit(s), head(s), and/or individual(s) to be isolated from the grant of the FY 2024 PBB.

Furthermore, to qualify for the FY 2024 PBB, first-, second-, and third-level employees should achieve a performance rating of at least "Very Satisfactory" under the agency's Civil Service Commission-approved Strategic Performance Management System or the Career Executive Service Performance Evaluation System prescribed by the Career Executive Service Board, as applicable.

To finalize the PBB process, we kindly request that BASC publish the **FY 2024 Agency Scorecard** on its official website or in its official publication. The agency shall submit **Annex 10 (Form 1.0: Report on Ranking of Delivery Units)** within **twenty (20) calendar days** from receipt of this letter to facilitate the processing and subsequent release of its FY 2024 PBB.

¹ *Guidelines on the Grant of the Performance-Based Bonus (PBB) for Fiscal Year (FY) 2024* dated 3 July 2026

Moreover, in accordance with item 2.1 of Annex 11 of EO No. 61 TWG MC No. 2026-1, the BASC may, should it deem appropriate, avail itself of the existing mechanism to appeal the results of its FEA within twenty (20) working days from receipt of this letter. Non-submission of appeal within the period provided shall render the assessment results final and irrevocable.

We thank the BASC management and staff for their continued participation and support to the PBB implementation.

Very truly yours,



GERALD R. JANDA

Assistant Secretary, DBM

Head of the Secretariat and DBM Alternate Representative to the EO No. 61 TWG



THE EXECUTIVE ORDER NO. 61 (s. 2024) TECHNICAL WORKING GROUP

FY 2024 PERFORMANCE-BASED BONUS
FINAL ELIGIBILITY ASSESSMENT

BULACAN AGRICULTURAL STATE COLLEGE

Overall Assessment

80
points

ELIGIBLE
WITH ISOLATION



The Bulacan Agricultural State College (BASC) is **eligible** for the grant of FY 2024 PBB.

%

The eligible employees are entitled to a PBB equivalent to **52%** of their monthly basic salary.



The unit(s) and/or individual(s), including the head, that are most responsible for the rating below 4 for Process Results and non-compliance with 2 Agency Accountabilities shall be **isolated** from the grant of FY 2024 PBB.

Eligibility Criteria



Performance Results

Achieved **100%** (11 out of 11) of PIs of the Congress-approved performance targets for FY 2024.

25
points



Process Results

Did not proceed with the validation.

5
points



Financial Results

Achieved an average of **87.75%** Disbursements and Earmarked Income BUR.

25
points



Citizen/Client Satisfaction Results

Absence of complaints for #8888.

12.5
points

Absence of complaints for CCB.

12.5
points

Agency Accountability Requirements

Transparency Seal

COMPLIANT

Sustained Compliance to Audit Findings

COMPLIANT

PhilGEPS Posting

COMPLIANT

FY 2024 APP Non-CSE

NON-COMPLIANT

Early Procurement Activities

COMPLIANT

Committee on Anti-Red Tape

COMPLIANT



Compliance with Freedom of Information

COMPLIANT

FY 2025 APP-CSE

COMPLIANT

Client Satisfaction Measurement

NON-COMPLIANT

SALN Review and Compliance Procedure

COMPLIANT

FY 2023 APCPI

COMPLIANT

Compliance with National Competition Policy

NOT APPLICABLE



THE EXECUTIVE ORDER NO. 61 (s. 2024) TECHNICAL WORKING GROUP

Assessment Results



PERFORMANCE RESULTS

25 points

- The BASC met all the Congress-approved performance targets for FY 2024 based on the Commission on Higher Education (CHED) validation report dated September 7, 2026.



PROCESS RESULTS

5 points

- The BASC nominated its internal service "Issuance of service records, certificate of employment, no pending administrative case, no leave of absence without pay, and last day of service."
- Based on the Anti-Red Tape Authority (ARTA) validation report dated August 24, 2026, the validation did not proceed because the nominated service is not reflected in the agency's FY 2023 and/or FY 2024 Citizens' Charter. Hence, the agency did not obtain a validated improvement for purposes of the Process Results criterion.
- The ARTA noted that in accordance with Annex 2, Section 1.1.4 of EO No. 61 Technical Working Group Memorandum Circular No. 2026-1, the nominated service must be declared in the agency's FY 2023 and/or FY 2024 Citizens' Charter, as certified through the agency's Certificate of Compliance (CoC) officially submitted to the Anti-Red Tape Authority.
- Upon review, no Certificate of Compliance (CoC) for FY 2023 was submitted to certify the agency's 2020, 2nd Edition of the Citizens' Charter. While a CoC was submitted on 31 May 2023, the document does not indicate that it pertains to FY 2023. Moreover, the submitted CoC was notarized on 27 December 2022, raising uncertainty about whether it certifies the agency's FY 2023 Citizens' Charter, as required by the guidelines.



FINANCIAL RESULTS

25 points

- The BASC achieved an 87.75% average Disbursements and Earmarked Income Budget Utilization Rate (BUR) based on the Department of Budget and Management - Region 3 validation report dated September 24, 2026.



THE EXECUTIVE ORDER NO. 61 (s. 2024) TECHNICAL WORKING GROUP



CITIZEN/CLIENT SATISFACTION RESULTS - #8888

12.5 points

- The BASC did not receive any complaints through the #8888 platform for the period of January 1, 2024 to December 31, 2024, based on the Office of the President (OP) report dated January 8, 2025.



CITIZEN/CLIENT SATISFACTION RESULTS - CCB

12.5 points

- The BASC did not receive any complaints through the Contact Center ng Bayan (CCB) platform for the period of January 1, 2024 to December 31, 2024, based on the Civil Service Commission (CSC) report dated July 23, 2026.

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Head of the Secretariat and DBM Alternate Representative to the EO No. 61 TWG

Date: 15 October 2026

BULACAN AGRICULTURAL STATE COLLEGE

Eligible with Isolation

Eligible personnel of BASC are entitled to 52% of monthly basic salary.

PERFORMANCE RESULTS

SCORE POINTS



Achieved 100% (11 out of 11) of PIs of the Congress-approved performance targets for FY 2024.

5

25

PROCESS RESULTS



Did not proceed with the validation.

1

5

FINANCIAL RESULTS



Achieved an average of 87.75% Disbursements and Earmarked Income BUR.

5

25

CITIZEN/CLIENT SATISFACTION RESULTS



Achieved 100% resolution and 97.30% compliance of #8888 complaints.

2.5

12.5

Achieved 100% resolution and compliance for CCB complaints.

2.5

12.5

TOTAL SCORE

16

TOTAL POINTS

80

AGENCY ACCOUNTABILITY REQUIREMENTS

Transparency Seal

COMPLIANT

PhilGEPS Posting

COMPLIANT

Committee on Anti-Red Tape

COMPLIANT

Client Satisfaction Measurement

NON-COMPLIANT

FY 2024 APP Non-CSE

NON-COMPLIANT

FY 2025 APP-CSE

COMPLIANT

FY 2023 APCPI

COMPLIANT

Early Procurement Activities

COMPLIANT

Sustained Compliance to Audit Findings

COMPLIANT

Compliance with Freedom of Information

COMPLIANT

Certificate of Compliance on SALN

COMPLIANT

Compliance with National Competition Policy

NOT APPLICABLE

