



Republic of the Philippines  
**BULACAN AGRICULTURAL STATE COLLEGE**  
**Office of Bids and Awards Committee**  
Pinaod, San Ildefonso, Bulacan, Philippines 3010

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**REQUEST FOR QUOTATION**

Date Posted: \_\_\_\_\_  
Method of Procurement: \_\_\_\_\_ Shopping \_\_\_\_\_  Small Value Procurement  
PhilGEPS Posting Control Number: BASC2026-04-007  
Procurement Title and Description: Supply and Delivery of Construction Materials and Labor for the Improvement of  
(Please See Canvass for Details) College Registrar.

Approved Budget for the Contract (ABC): 299,725.45  
End-User Unit/Office: PDO

The Supplier/Distributor/Contractor: \_\_\_\_\_  
Business Address: \_\_\_\_\_


Dear Supplier/Distributor/Contractor:

In accordance with conditions provided in R.A. 12009 and its revised Implementing Rules and Regulations 2025 the Bulacan Agricultural State College, in order to promote economy and efficiency resort to Small Value Procurement provided in Rule IV, Section 26 of the IRR of R.A. 12009.

As **PhilGEPS registered** supplier/distributor/contractor, we are formally requesting for quotation as per hereto attached procurement details (canvass form) to be submitted during office hours on or before 5 calendar days after this RFQs been received. As alternative for hand carry submission, the electronic submission of quotation is acceptable.

The BAC will evaluate all received quotations and recommend to the College President the Award of Contract in favor of the supplier/distributor/contractor with the single or lowest calculated and responsive quotation.

Very truly yours,

  
**RONALD REAGAN T. ALONZO, PH. D.**  
*Vice President for Administration and Finance & BAC Chair*

PS. Please acknowledge receiving copy of this Request for Quotation

Name/Position: \_\_\_\_\_

Signature over printed name

Date: \_\_\_\_\_

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