



Republic of the Philippines
BULACAN AGRICULTURAL STATE COLLEGE
REQUEST FOR QUOTATION

Document No.: BASC-PRO-QSF-02
 Rev. No.: 00
 Effectivity Date: 06/03/2019

Project Reference Number:
 Name of the Project:
 Location of the Project:

Date: _____
 Quotation No. _____

Company Name _____
 Address _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

MANDY D. BERNARDO
 Procurement Officer

- NOTE:
1. THE APPROVED BUDGET FOR THE CONTRACT IS _____.
 2. ALL ENTRIES MUST BE TYPEWRITTEN.
 3. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS.
 4. WARRANTY SHALL BE FOR A PERIOD OF three (3) MONTHS FOR NON-EXPENDABLE SUPPLIES ONE (1) YEAR NON-EXPENDABLE SUPPLIES FROM DATE ACCEPTANCE BY THE PROCURRING ENTITY.
 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
 6. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 7. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED.

ITEM No.	Unit	ITEM & DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	lot	Hotel Accommodation for the Conduct of Strategic Performance Management System (SPMS) Seminar cum Workshop for 45 pax	1		
		Venue: Baguio City			
		Date: November 8 and 9, 2024			
		Function Hall			
		with LCD Projector and Wide Screen			
		Basic Sound System and Microphones			
		Stage			
		Podium			
		Free Wifi Access			
		Set of Pads and Pencil/Pen			
		Free Coffee and Water			
		Basic Table and Chair Set-up			
		Rooms			
		2 Deluxe Single Room			
		5 Deluxe Twin Sharing Room			
		11 Triple Sharing Room			
		Room Inclusions:			
		Option for Additional Single Bedding			
		LED TV			
		Bathroom			
		Coffee and Tea Kettle			
		Wifi Access			
		Toiletries			
		Towels and Beddings			
		Food:			
		November 8, 2024			
		Plated AM Snack			
		Buffet Lunch			
		Plated PM Snack			
		Buffet Dinner			
		November 9, 2024			
		Buffet Breakfast			
		Plated AM Snack			
		Buffet Lunch			
		Plated PM Snack			
		Other Inclusion:			
		Access to Hotel Facilities			

Item No. _____ Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name / Signature _____
 Tel. No. / Cellphone No. _____
 e-mail address _____
 Date _____