

 <p>Republic of the Philippines BULACAN AGRICULTURAL STATE COLLEGE PURCHASE ORDER</p>	Document No. BASC-PRO-QSF-04																																																																																																																																																																																																																																																																																																
	Rev. No. 00																																																																																																																																																																																																																																																																																																
	Effectivity Date: 06/03/2019																																																																																																																																																																																																																																																																																																
Supplier: FULL ATOM TRADING INC. P.O. No. 2024-03-170 Address: STA. ROSA, LAGUNA Date: 03/21/2024 TIN: _____ Mode of Procurement: Shopping																																																																																																																																																																																																																																																																																																	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein																																																																																																																																																																																																																																																																																																	
Place of Delivery _____	Delivery Term 15 days																																																																																																																																																																																																																																																																																																
Date of Delivery _____	Payment Term _____																																																																																																																																																																																																																																																																																																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;">Stock/Property No</th> <th style="width:5%;">Unit</th> <th style="width:60%;">Description</th> <th style="width:10%;">Quantity</th> <th style="width:10%;">Unit Cost</th> <th style="width:10%;">Amount</th> </tr> </thead> <tbody> <tr><td>1</td><td>pcs</td><td>Ballpen ordinary black</td><td>405</td><td>6.00</td><td>2,430.00</td></tr> <tr><td>2</td><td>pcs</td><td>Ballpen ordinary blue</td><td>206</td><td>6.00</td><td>1,236.00</td></tr> <tr><td>3</td><td>pack</td><td>Battery size AA</td><td>100</td><td>68.00</td><td>6,800.00</td></tr> <tr><td>4</td><td>pack</td><td>Battery size AAA</td><td>100</td><td>89.00</td><td>8,900.00</td></tr> <tr><td>5</td><td>box</td><td>Clip, backdold 25mm</td><td>50</td><td>25.00</td><td>1,250.00</td></tr> <tr><td>6</td><td>box</td><td>Clip, backdold 32mm</td><td>50</td><td>34.00</td><td>1,700.00</td></tr> <tr><td>7</td><td>box</td><td>Clip, backdold 50mm</td><td>50</td><td>80.00</td><td>4,000.00</td></tr> <tr><td>8</td><td>pcs</td><td>Correction tape big</td><td>200</td><td>19.50</td><td>3,900.00</td></tr> <tr><td>9</td><td>pcs</td><td>Data file box Legal (maroun)</td><td>300</td><td>163.50</td><td>49,050.00</td></tr> <tr><td>10</td><td>pcs</td><td>Desk pen</td><td>55</td><td>45.00</td><td>2,475.00</td></tr> <tr><td>11</td><td>box</td><td>Fastener metal</td><td>77</td><td>50.00</td><td>3,850.00</td></tr> <tr><td>12</td><td>pcs</td><td>Glue multi purpose (firm paste)</td><td>50</td><td>61.00</td><td>3,050.00</td></tr> <tr><td>13</td><td>pcs</td><td>Glue stick for glue gun</td><td>4</td><td>9.00</td><td>36.00</td></tr> <tr><td>14</td><td>pcs</td><td>Marker, permanent black HBW</td><td>120</td><td>14.00</td><td>1,680.00</td></tr> <tr><td>15</td><td>pcs</td><td>Marker, permanent blue HBW</td><td>80</td><td>14.00</td><td>1,120.00</td></tr> <tr><td>16</td><td>pcs</td><td>Marker, permanent red HBW</td><td>24</td><td>14.00</td><td>336.00</td></tr> <tr><td>17</td><td>pcs</td><td>Marker, whiteboard black HBW</td><td>181</td><td>28.50</td><td>5,158.50</td></tr> <tr><td>18</td><td>pcs</td><td>Marker, whiteboard blue HBW</td><td>124</td><td>28.50</td><td>3,534.00</td></tr> <tr><td>19</td><td>pcs</td><td>Marker, whiteboard red HBW</td><td>24</td><td>28.50</td><td>684.00</td></tr> <tr><td>20</td><td>pcs</td><td>Mechanical pencil</td><td>12</td><td>28.00</td><td>336.00</td></tr> <tr><td>21</td><td>pcs</td><td>Mouse pad</td><td>39</td><td>21.00</td><td>819.00</td></tr> <tr><td>22</td><td>ream</td><td>Paper, multi copy A4 80 gsm</td><td>262</td><td>231.00</td><td>60,522.00</td></tr> <tr><td>23</td><td>ream</td><td>Paper, multi copy Long 80 gsm</td><td>263</td><td>263.00</td><td>69,169.00</td></tr> <tr><td>24</td><td>ream</td><td>Paper, short</td><td>25</td><td>223.00</td><td>5,575.00</td></tr> <tr><td>25</td><td>box</td><td>Pencil #2</td><td>73</td><td>111.00</td><td>8,103.00</td></tr> <tr><td>26</td><td>pack</td><td>Photo paper</td><td>115</td><td>88.00</td><td>10,120.00</td></tr> <tr><td>27</td><td>pcs</td><td>Plastic envelope heavy duty with handle</td><td>100</td><td>86.00</td><td>8,600.00</td></tr> <tr><td>28</td><td>box</td><td>Push pin</td><td>10</td><td>27.00</td><td>270.00</td></tr> <tr><td>29</td><td>pcs</td><td>Record book 300 pages</td><td>50</td><td>88.00</td><td>4,400.00</td></tr> <tr><td>30</td><td>pcs</td><td>Record book 500 pages</td><td>50</td><td>119.00</td><td>5,950.00</td></tr> <tr><td>31</td><td>pcs</td><td>Sign pen black MY Gel</td><td>280</td><td>23.50</td><td>6,580.00</td></tr> <tr><td>32</td><td>pcs</td><td>Sign pen blue MY Gel</td><td>316</td><td>23.50</td><td>7,426.00</td></tr> <tr><td>33</td><td>pcs</td><td>Sign pen red MY Gel</td><td>193</td><td>23.50</td><td>4,535.50</td></tr> <tr><td>34</td><td>pcs</td><td>Sign pen green MY Gel</td><td>62</td><td>23.50</td><td>1,457.00</td></tr> <tr><td>35</td><td>pack</td><td>Specialty board paper long white</td><td>50</td><td>38.00</td><td>1,900.00</td></tr> <tr><td>36</td><td>pack</td><td>Specialty board paper A4 white</td><td>100</td><td>38.00</td><td>3,800.00</td></tr> <tr><td>37</td><td>box</td><td>Staple wire standard</td><td>95</td><td>42.00</td><td>3,990.00</td></tr> <tr><td>38</td><td>pcs</td><td>Stapler, No. 10, 16 sheets</td><td>10</td><td>36.00</td><td>360.00</td></tr> <tr><td>39</td><td>pcs</td><td>Steno notebook</td><td>50</td><td>20.00</td><td>1,000.00</td></tr> <tr><td>40</td><td>pack</td><td>Stacker paper 10's</td><td>214</td><td>34.00</td><td>7,276.00</td></tr> <tr><td>41</td><td>pad</td><td>Sticky note 4x3</td><td>50</td><td>31.00</td><td>1,550.00</td></tr> <tr><td>42</td><td>pad</td><td>Sticky note medium 3x3</td><td>107</td><td>24.30</td><td>2,600.10</td></tr> <tr><td>43</td><td>pad</td><td>Sticky note small 2x3</td><td>50</td><td>22.00</td><td>1,100.00</td></tr> <tr><td>44</td><td>roll</td><td>Tape, double sided</td><td>30</td><td>20.25</td><td>607.50</td></tr> <tr><td>45</td><td>roll</td><td>Tape, packaging 48mm</td><td>20</td><td>30.00</td><td>600.00</td></tr> <tr><td>46</td><td>roll</td><td>Tape, transparent 24mm</td><td>136</td><td>14.00</td><td>1,904.00</td></tr> <tr> <td colspan="5" style="text-align: right;">Total:</td> <td style="text-align: right;">321,739.60</td> </tr> </tbody> </table>	Stock/Property No	Unit	Description	Quantity	Unit Cost	Amount	1	pcs	Ballpen ordinary black	405	6.00	2,430.00	2	pcs	Ballpen ordinary blue	206	6.00	1,236.00	3	pack	Battery size AA	100	68.00	6,800.00	4	pack	Battery size AAA	100	89.00	8,900.00	5	box	Clip, backdold 25mm	50	25.00	1,250.00	6	box	Clip, backdold 32mm	50	34.00	1,700.00	7	box	Clip, backdold 50mm	50	80.00	4,000.00	8	pcs	Correction tape big	200	19.50	3,900.00	9	pcs	Data file box Legal (maroun)	300	163.50	49,050.00	10	pcs	Desk pen	55	45.00	2,475.00	11	box	Fastener metal	77	50.00	3,850.00	12	pcs	Glue multi purpose (firm paste)	50	61.00	3,050.00	13	pcs	Glue stick for glue gun	4	9.00	36.00	14	pcs	Marker, permanent black HBW	120	14.00	1,680.00	15	pcs	Marker, permanent blue HBW	80	14.00	1,120.00	16	pcs	Marker, permanent red HBW	24	14.00	336.00	17	pcs	Marker, whiteboard black HBW	181	28.50	5,158.50	18	pcs	Marker, whiteboard blue HBW	124	28.50	3,534.00	19	pcs	Marker, whiteboard red HBW	24	28.50	684.00	20	pcs	Mechanical pencil	12	28.00	336.00	21	pcs	Mouse pad	39	21.00	819.00	22	ream	Paper, multi copy A4 80 gsm	262	231.00	60,522.00	23	ream	Paper, multi copy Long 80 gsm	263	263.00	69,169.00	24	ream	Paper, short	25	223.00	5,575.00	25	box	Pencil #2	73	111.00	8,103.00	26	pack	Photo paper	115	88.00	10,120.00	27	pcs	Plastic envelope heavy duty with handle	100	86.00	8,600.00	28	box	Push pin	10	27.00	270.00	29	pcs	Record book 300 pages	50	88.00	4,400.00	30	pcs	Record book 500 pages	50	119.00	5,950.00	31	pcs	Sign pen black MY Gel	280	23.50	6,580.00	32	pcs	Sign pen blue MY Gel	316	23.50	7,426.00	33	pcs	Sign pen red MY Gel	193	23.50	4,535.50	34	pcs	Sign pen green MY Gel	62	23.50	1,457.00	35	pack	Specialty board paper long white	50	38.00	1,900.00	36	pack	Specialty board paper A4 white	100	38.00	3,800.00	37	box	Staple wire standard	95	42.00	3,990.00	38	pcs	Stapler, No. 10, 16 sheets	10	36.00	360.00	39	pcs	Steno notebook	50	20.00	1,000.00	40	pack	Stacker paper 10's	214	34.00	7,276.00	41	pad	Sticky note 4x3	50	31.00	1,550.00	42	pad	Sticky note medium 3x3	107	24.30	2,600.10	43	pad	Sticky note small 2x3	50	22.00	1,100.00	44	roll	Tape, double sided	30	20.25	607.50	45	roll	Tape, packaging 48mm	20	30.00	600.00	46	roll	Tape, transparent 24mm	136	14.00	1,904.00	Total:					321,739.60	
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.																																																																																																																																																																																																																																																																																																	
Conform JOCEL R. VEGA FULL ATOM TRADING INC. Signature over printed name of Supplier APRIL 01, 2024 Date	Very truly yours JAMESON H. TAN, CESE Signature Over Printed Name of Authorized Official SUC President III Designation																																																																																																																																																																																																																																																																																																
Fund Cluster: _____ Funds Available: _____	ORS/BURS No.: _____ Date of the ORS/BURS: _____ Amount: _____																																																																																																																																																																																																																																																																																																
MA. DOLORES G. BERSAMINA Accountant III Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit																																																																																																																																																																																																																																																																																																	

COMMISSION ON AUDIT RECEIVED

APR 01 2024

 SIGNATURE: 