	Republic of the Philippines **BULACAN AGRICULTURAL STATE COLLEGE** **REQUEST FOR QUOTATION**	Document No.: BASC-PRO-QSF-02 Rev. No.: 00 Effectivity Date: 06/03/2019

Project Reference Number:
Name of the Project:
Location of the Project:

Date: _____
Quotation No. _____

Company Name _____
Address _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and sumbit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

MANDY D. BERNARDO
Procurement Officer

NOTE:
1. THE APPROVED BUDGET FOR THE CONTRACT IS _____.
2. ALL ENTRIES MUST BE TYPEWRITTEN.
3. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS.
4. WARRANTY SHALL BE FOR A PERIOD OF three (3) MONTHS FOR NON-EXPENDABLE SUPPLIES ONE (1) YEAR NON-EXPENDABLE SUPPLIES FROM DATE ACCEPTANCE BY THE PROCURRING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
6. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
7. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED.

ITEM No.	Unit	ITEM & DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	pc	***Photocopier***	1		
		Copy, Print, Color Scan			
		Operational Panel:			
		4-Line LCD			
		Warm-up time: 19 seconds, First output			
		Speed: 27 ppm,			
		Memory: Standard: 512MB, AEDF Capacity:			
		50 Sheets			
		Dimensions: (WxDxH) 587 x 581 x 639 mm			
		Power Source: 220-240v 50/60Hz			
		Auto Document Feeder (ADF), 27 copies/mins			
		Copier: Multiple copying: Up to 999 Copies			
		Resolution: 600dpi			
		Zoom: from 25% to 400% in 1% steps			
		Printer: Language: Standard: GDI			
		Print Resolution: 600x600 dpi			
		Network Interface: Standard: Ethernet (1000/100/			
		10BASE), USB 2.0 Type Bx1			
		Scanner: Scanning Speed: Mono 18ipm			
		Color: 6ipm, Resolution: Maximum: 600idp,			
		Compression Method: MH/MR/MMR, JPEG,			
		Single Page PDF, Multiple Page PDF			
		Scan Modes: Email, Folder, USB			
		Inclusion			
		with assembly/installation			
		with at least 1 year warranty			
		lifetime after sales service			
		w/ low cost consumables			
		with training			

	Item No.	Item No.
Brand and Mode	_____	_____
Delivery Period:	_____	_____
Warranty:	_____	_____
Price Validity:	_____	_____

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.
e-mail address

_____
Date