



Republic of the Philippines
BULACAN AGRICULTURAL STATE COLLEGE
PURCHASE ORDER

**COMMISSION ON AUDIT
 RECEIVED**

Procurement No. B...

Rev. No. 00

Delivery Date: 10/25/2023

OCT 25 2023

SIGNATURE: _____

Supplier: **FC COPY PRINT BUSINESS SOLUTIONS INC.** P.O. No. 2023-10-655
 Address: **APALIT PAMPANGA** Date: **10/12/2023**
 TIN: _____ Mode of Procurement: **Shopping**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Stack/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	Cap back #4 50mm	46	73.00	3,358.00
2	ream	Copy paper 54 80gsm	50	215.25	10,762.50
3	ream	Copy paper 50mm	20	205.00	4,100.00
4	piece	Cutter/Utility Knife	13	35.00	455.00
5	pcs	Data Folder	100	125.00	12,500.00
6	pcs	Data Folder	120	6.00	720.00
7	piece	Dating and Stamping Machine	10	550.00	5,500.00
8	box	Envelope Expanding Kraft 10 Pcs	5	1,480.00	7,400.00
9	pack	Folder - Brown On Enlargement 100 per pack	10	370.00	3,700.00
10	boxes	Folder - Expanded long	10	2,600.00	26,000.00
11	bottle	glue multipurpose	70	58.00	4,060.00
12	box	index tab transparent	50	150.00	7,500.00
13	pcs	Marker - white board black	30	47.00	1,410.00
14	pcs	Marker - white board blue	20	47.00	940.00
15	pcs	Marker - white board red	20	47.00	940.00
16	piece	Marking Pen black white board	10	47.00	470.00
17	set	Metal Filing tray 3 drawers	10	469.00	4,690.00
18	pad	Pad Paper	3	42.00	126.00
19	box	Paper for Copy 70gsm	30	28.00	840.00
20	pcs	pen ballpoint	10	118.00	1,180.00
21	pcs	runner heavy duty	18	190.00	3,420.00
22	box	padding	20	38.00	760.00
23	book	Record Book 100 pages	20	135.00	2,700.00
24	book	Record Book 200 pages	20	165.00	3,300.00
25	pcs	Ring Binder 6.5	10	25.00	250.00
26	pcs	Ring Binder 7	10	43.00	430.00
27	pcs	Ring Binder 8.5	10	55.00	550.00
28	pcs	Ring Binder 11	10	68.00	680.00
29	pcs	Scissors heavy duty	20	115.00	2,300.00
30	pack	Specialty Paper 40	50	47.00	2,350.00
31	pack	Specialty Paper A4	50	47.00	2,350.00
32	pcs	Stamp pad ink	20	28.00	560.00
33	pcs	Stamp pad red	13	55.00	770.00
34	pcs	Staple remover metal (plier type)	24	68.00	1,632.00
35	box	Staple wire heavy duty binder type 2.1 11	20	75.00	1,500.00
36	box	Staple wire 10	20	18.00	360.00
37	roll	Tape transparent 14mm	30	28.00	840.00
38	roll	Tape transparent 19mm	30	45.00	1,350.00
39	roll	Tape masking 2.4mm	90	28.00	2,520.00
40	roll	Tape masking 3.8mm	20	45.00	900.00
41	box	Handbooks	18	14.00	252.00
Total					126,145.50

Total Amount in Words: One hundred twenty six thousand one hundred forty five and fifty cents

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Contracted by

FC COPY PRINT BUSINESS SOLUTIONS INC.
 Signature over printed name of Supplier
OCT 25, 2023
 Date

Very truly yours,

JAMESON H. TAN, CESE
 Signature over Printed Name of Authorized Official
SIC President III
 Designation

Fund Cluster:
 Funds Available:

ORG BURS No. **10-13-10-1470**
 Date of the ORS BURS **5.12.2023**

MA. DOLORES G. BERSAMINA
 Accountant III
 Signature over Printed Name of Chief Accountant III in Charge
 Accounting Division

Amount: **Php 126,145.50**