



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

October 2, 2023

TRISTRAM A. CADA

Owner/Authorized Representative

MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS, INC.

3650 Sta. Monica St.,

Don Galo, Parañaque City

Dear Mr. Cada:

In accordance with the duly signed and **notarized Contract Agreement No. 2023-03G** dated 2nd day of October 2023 for the *Acquisition of Equipment for the Project Infrastructure and Smart Campus Development, Operationalization of Face to Face Classes and Upgrading of Equipment (Lot 2: CCTV Surveillance System)* with a total contract price of **Four Hundred Ninety Eight Thousand Five Hundred Thirteen Pesos Only (Php498,513.00)**, this *Notice to Proceed* is effective on the 3rd day of October 2023 is hereby issued to implement the provision of the said Contract.

You shall execute **all the preparations in the Acquisition of Equipment for the Project Infrastructure and Smart Campus Development, Operationalization of Face to Face Classes and Upgrading of Equipment (Lot 2: CCTV Surveillance System)** in accordance with the approved specifications and the other terms and conditions of the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies hereof.

Very truly yours,


JAMESON H. TAN, CESE
SUC President III

I acknowledge receipt of the Notice to Proceed on 09/10/23


TRISTRAM CADA

Sign over printed name

CEO
Position