Republic of the Philippines

BULACAN AGRICULTURAL STATE COLLEGE

Rev. No.: 00

Effectivity Date: 06/03/2019

Document No.: BASC-PRO-QSF-02

REQUEST FOR QUOTATION

Project Reference Number: Name of the Project: Location of the Project:

| Date: | |
|---------------|--|
| Quotation No. | |

| | Date: | |
|---------------|--|---|
| | Quotation No | |
| Company Nan | <u>1e</u> | |
| ddress | | |
| ast page, sta | lease quote your lowest price on the item/s listed below, subject to the General Conditions on the shortest time of delivery and sumbit your quotation duly signed by your representative not later than in the return envelope attached herewith. | |
| | MANDY D. BERNARDO | |
| | Procurement Officer | Ī |
| NOTE: | 1. THE APPROVED BUDGET FOR THE CONTRACT IS | |
| | 2. ALL ENTRIES MUST BE TYPEWRITTEN. | |
| | 3. DELIVERY PERIOD WITHIN CALENDAR DAYS. | |
| | 4. WARRANTY SHALL BE FOR A PERIOD OF three (3) MONTHS FOR NON-EXPENDABLE | |
| | SUPPLIES ONE (1) YEAR NON-EXPENDABLE SUPPLIES FROM DATE ACCEPTANCE | |
| | BY THE PROCURRING ENTITY. | |
| | 5. PRICE VALIDITY SHALL BE FOR A PERIOD OFCALENDAR DAYS. | |
| | 6. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF | |
| | THE OLIOTATION | |

7. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED.

| ITEM No. | Unit | ITEM & DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|----------|--------|---|-----|------------|---|
| 1 | рс | Arch File Organizer Long (Blue, Portrait) | 20 | | |
| 2 | рс | Arch File Organizer Long (Green, Portrait) | 40 | | |
| 3 | рс | Arch File Organizer Long (Violet, Portrait) | 60 | | |
| 4 | рс | Arch File Organizer Long (Red, Portrait) | 20 | | |
| 5 | рс | Arch File Organizer Long (Grey, Portrait) | 20 | | |
| 6 | рс | Arch File Organizer Long (Yellow, Portrait) | 5 | | |
| 7 | рс | Black Plastic Ring Binder 2.5" | 5 | | |
| 8 | bundle | Black Plastic Ring Binder 3" | 5 | | |
| 9 | ream | Bond Paper Long | 120 | | |
| 10 | рс | Clearbook Refilable Long (Blue) | 30 | | |
| 11 | рс | Clearbook Refilable Long (Red) | 30 | | |
| 12 | рс | Data File Box, Maroon | 40 | | |
| 13 | рс | Data File Box, Blue | 80 | | |
| 14 | рс | Data File Box, Green | 60 | | |
| 15 | рс | Data File Box, Violet | 20 | | |
| 16 | рс | Data File Box, Grey | 20 | | |
| 17 | рс | Data File Box, Yellow | 20 | | |
| 18 | roll | Double Sided Tape | 20 | | |
| 19 | bottle | Glue | 5 | | |
| 20 | box | Index Tab Clear | 175 | | |
| 21 | box | Paper Clip, Jumbo | 20 | | |
| 22 | box | Binder Clip big | 6 | | · |
| 23 | рс | Post it 3x3 | 18 | | |
| 24 | box | Staple Wire no. 35 | 20 | | |
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| Item No. | Item No. |
|--|--------------------------|
| Brand and Mod€ | |
| Delivery Period: | |
| Warranty: | |
| Price Validity: | |
| After having carefully read and accepted your General Conditions, I/We quote on the iten | n at prices noted above. |
| , | |
| | |

Printed Name / Signature

Tel. No. / Cellphone No. e-mail address

Date