



WILMINGTON AGRICULTURAL STATE COLLEGE
PURCHASE ORDER

Department of Agriculture
P.O. Box 2000
Wilmington, Delaware

Order Number: 100-1000
Date of Order: 10/10/50

Vendor Name: [Name]
Address: [Address]

Please list the items to be purchased in the following table and indicate the quantity of each.

Quantity of Goods: _____
Total Amount: _____

Quantity	Unit Cost	Total	Description
100	1.00	100.00	Item 1
50	2.00	100.00	Item 2
25	4.00	100.00	Item 3
10	10.00	100.00	Item 4
5	20.00	100.00	Item 5
2	50.00	100.00	Item 6
1	100.00	100.00	Item 7

RECEIVED
COMMISSION ON AUDIT

[Signature/Stamp Area]

This purchase order is valid only when accompanied by the invoice and receipt from the vendor.

Approved by: _____
Date: _____

Accepted by: _____
Date: _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	set	Korean Blinds	25		-
		1st Floor			-
		12 pcs- (W-53 x L-55 x sq. ft-242.4)	242.4	105.00	25,452.00
		Natural (W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		Basic (W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		Beige (W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		(W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		(W-97 x L-55 x sq.ft-37)	37	105.00	3,885.00
		(W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		2nd Floor			-
		Natural (W-97 x L-55 x sq.ft-37)	37	105.00	3,885.00
		Basic (W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		Beige (W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		(W-53 x L-55 x sq.ft. 20.2)	20.2	105.00	2,121.00
		(W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		(W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
		(W-100 x Lx55 x sq. ft. 38.1)	38.1	105.00	4,000.00
COMMISSION ON AUDIT RECEIVED					
MAR 08 2023					
Total:					75,343.00

Total Amount in Words: Seventy five thousand three hundred forty three pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: ARTURO INOSANTO
Signature over printed name of Supplier
Date: 03-08-23

Very truly yours,
JAMESON H. TAN, CESE
Signature Over Printed Name of Authorized Official
Designation: SUC President III

Fund Cluster: _____
Funds Available: _____

MA. DOLORES G. BERSAMINA
Accountant III 3/7
Signature over Printed Name of Chief Accountant/Head of Accounting Divisions/Unit

ORS/BURS No.: 10F-27-3-260
Date of the ORS/BURS: 3-6-23

Amount: Php 75,343.00