

APPENDIX 1

**AGRICULTURAL STATE COLLEGE  
PURCHASE ORDER**

Document No: BASC-PRO-QSF-04  
Rev. No.: 00  
Effectivity Date: 06/03/2019

Address: **BAN BEE COMMERCIAL CO., INC.** P.O. No: 2023-02-81  
**BINONDO, MANILA** Date: 2/13/2023

TIN: \_\_\_\_\_ Mode of Procurement : Shopping

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: \_\_\_\_\_ Delivery Term: 30 days  
Date of Delivery: \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock/ Property No	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	Air Freshener Aerosol Type 150 g (Aerosol 480ml)	80	180.00	14,400.00
2	pcs	Broom Soft (Walis Tambo)	20	140.00	2,800.00
3	pcs	Broom, Stick (Ting-Ting)	10	30.00	300.00
4	bottle	Toilet Bowl Cleaner (Max glow)	80	78.00	6,240.00
5	pcs	Detergent Bar 140g	13	17.00	221.00
6	pouch	Detergent Powder 1 kilo (Max Glow)	30	68.00	2,040.00
7	bottle	Disinfectant Spray Aerosol Type 400g (Krest)	50	320.00	16,000.00
8	bottle	Furniture Cleaner, Aerosol Type 300ml	30	278.00	8,340.00
9	bottle	Liquid Hand Soap 500ml	50	90.00	4,500.00
10	pcs	Mop Handle Heavy Duty	10	240.00	2,400.00
11	pcs	Scouring Pad	20	48.00	960.00
12	pcs	Wate Basket, Plastic	20	70.00	1,400.00
13	bottle	Insecticide 600ml	20	320.00	6,400.00
<b>COMMISSION ON AUDIT RECEIVED</b>					
<b>FEB 22 2023</b>					
SIGNATURE: <u>Jmb</u>					
<b>Total:</b>					<b>66,001.00</b>

Total Amount in Words: Sixty six thousand one pesos only 66,001.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme  
**DOMINGO L. FURING**  
**BAN BEE COMMERCIAL CO., INC.**  
Signature over printed name of Supplier  
02-22-23  
Date

Very truly yours,  
**JAMESON H. TAN, CESE**  
Signature Over Printed Name of Authorized Official  
SOC President III  
Designation

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_

ORS/BURS No. 101-23-2-180  
Date of the ORS/BURS: 2-16-2023

**MA. DOLORES G. BERSAMINA**  
Accountant III 2/17  
Signature over Printed Name of Chief Accountant/Head of  
Accounting Divisions/Unit

Amount: Php 66,001.00