



Republic of the Philippines  
**BULACAN AGRICULTURAL STATE COLLEGE**

**REQUEST FOR QUOTATION**

Document No.: BASC-PRO-QSF-02

Rev. No.: 00

Effectivity Date: 06/03/2019

Project Reference Number: \_\_\_\_\_

Name of the Project: \_\_\_\_\_

Location of the Project: \_\_\_\_\_

Date: \_\_\_\_\_

Quotation No. \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

**CORAZON R. ABABA**

Procurement Officer

- NOTE:
1. THE APPROVED BUDGET FOR THE CONTRACT IS \_\_\_\_\_.
  2. ALL ENTRIES MUST BE TYPEWRITTEN.
  3. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS.
  4. WARRANTY SHALL BE FOR A PERIOD OF three (3) MONTHS FOR NON-EXPENDABLE SUPPLIES ONE (1) YEAR NON-EXPENDABLE SUPPLIES FROM DATE ACCEPTANCE BY THE PROCURRING ENTITY.
  5. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
  6. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
  7. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED.

ITEM No.	Unit	ITEM & DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	unit	<b>Office Swivel Chair</b>	5		
		Adjustable Headrest and Footrest			
		Comfort Reclining			
		360 Degrees Swivel Function			
		Adjustable Height			
		Tilting Mechanism			
		Thickened Chassis			
2	unit	<b>Office Table L-Shape with Pedestal Drawer 3-Layer</b>	5		
		Dimension: 120cm(L) x 100cm(W) x 74CM(H)			
		Steel and Wood			
		# Layer Pedestal Drawer with Lock			
		Color: Black			
3	unit	<b>Executive Office Table with Swivel Chair</b>	1		
		*Swivel Chair			
		(Comfort Reclining 360 Degrees Swivel Function			
		Adjustable Height Tilting Mechanism)			
		*Table			
		(Solid Wood 6 Drawers with Lock)			
4	unit	<b>Water Dispenser (Bottom Load)</b>	1		
		Bottom Load: With Pump			
		With Spacious Cabinet			
		3 Options: Hot, Cold and Warm			
		Double Safety Device to Prevent Overheating			
		Compressor Cooling			

Item No.

Item No.

Brand and Model: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.

e-mail address

Date