



Republic of the Philippines BULACAN AGRICULTURAL STATE COLLEGE	Document No.: BASC-PRO-QSF-02
REQUEST FOR QUOTATION	Rev. No.: 00
	Effectivity Date: 06/03/2019

Project Reference Number:

Name of the Project: **Supply and Delivery of Office Supplies for 2nd Quarrter (Information Technology)**

Location of the Project:

Date: _____

Quotation No. _____

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

CORAZON R. ABABA

Procurement Officer

- NOTE:
1. THE APPROVED BUDGET FOR THE CONTRACT IS _____.
 2. ALL ENTRIES MUST BE TYPEWRITTEN.
 3. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS.
 4. WARRANTY SHALL BE FOR A PERIOD OF three (3) MONTHS FOR NON-EXPENDABLE SUPPLIES ONE (1) YEAR NON-EXPENDABLE SUPPLIES FROM DATE ACCEPTANCE BY THE PROCURRING ENTITY.
 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
 6. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 7. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED.

ITEM No.	Unit	ITEM & DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	pcs	Computer mouse optical USB connection type	3		
2	pcs	Epson ink 664 black	20		
3	pcs	Epson ink 664 cyan	15		
4	pcs	Epson ink 664 magenta	15		
5	pcs	Epson ink 664 yellow	15		
6	pcs	Brother BT 6000 Black	8		
7	pcs	Brother BT 5000 cyan	4		
8	pcs	Brother BT 5000 magenta	4		
9	pcs	Brother BT 5000 Yellow	4		
10	pcs	Brother BT D60	8		
11	pcs	USB hub/ switches	5		
12	pcs	Epson Ink 003 black	15		
13	pcs	Epson Ink 003 cyan	15		
14	pcs	Epson Ink 003 magenta	15		
15	pcs	Epson Ink 003 yellow	15		
16	pcs	USB 16GB	15		
17	pcs	USB 32GB	10		
18	pcs	Computer keyboard USB type	5		

Item No. _____	Item No. _____
Brand and Mode: _____	_____
Delivery Period: _____	_____
Warranty: _____	_____
Price Validity: _____	_____

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.

e-mail address

Date