

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Expandable envelope Long	200	35.00	7,000.00
2	pcs	Tickler (Arch File) color Red or Maroon	100	125.00	12,500.00
3	pack	Index Tab	100	100.00	10,000.00
4	ream	8 x 13 inches bondpaper (long)	100	225.00	22,500.00
5	pcs	EPSON Ink 3110 (black)	40	230.00	9,200.00
6	pcs	EPSON Ink 3110 (yellow)	40	230.00	9,200.00
7	pcs	EPSON Ink 3110 (magenta)	40	230.00	9,200.00
8	pcs	EPSON Ink 3110 (cyan)	40	230.00	9,200.00
9	pack	Sticker Paper (A4)	100	50.00	5,000.00
10	pcs	Highlighter (green)	50	35.00	1,750.00
11	can	ballpen (Black)	1	200.00	200.00
12	can	ballpen (Blue)	1	200.00	200.00
13	can	ballpen (Red)	1	200.00	200.00
14	pack	Photo paper	50	65.00	3,250.00
<b>Total:</b>					<b>99,400.00</b>

COMMISSION ON AUDIT

RECEIVED

JUL 21 2022

BY: *Jab*

**Total Amount in Words:** Ninety nine thousand four hundred pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme: **MARK JAN DIZON**

**JARISE NON-SPECIALIZED WHOLESALE TRADING**  
Signature over printed name of Supplier  
07/21/2022  
Date

Very truly yours,  
**JAMESON H. TAN, Ed. D.**  
Signature Over Printed Name of Authorized Official  
SUC President III  
Designation

Fund Cluster: 101  
Funds Available: \_\_\_\_\_

ORS/BURS No.: 101-22-7-098  
Date of the ORS/BURS: 7/18/22

**MA. DOLORES G. BERSAMINA**  
Accountant III *7/20*  
Signature over Printed Name of Chief Accountant/Head of  
Accounting Divisions/Unit

Amount: ₱ 99,400