



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

April 18, 2022

**MS. KATRINA JOYCE S. TAGALA**  
President/Authorized Signatory  
**TOP RAMP CONSTRUCTION CORPORATION**  
16B Cenacle Drive, Sanville Subd.,  
Brgy. Culiat, Quezon City


Dear Ms. Tagala:

In accordance with the duly signed and notarized Contract Agreement, this *Notice to Proceed* effective the **19<sup>th</sup> day of April 2022** is hereby issued to implement the provisions of the said Contract.


You shall execute the contract works for the **supply and delivery of construction materials and labor for the improvement of water supply and additional electrical power supply in the 3-storey Education Building** by the terms and conditions of the Contract Agreement.

Please acknowledge receipt of the Contract Agreement and acceptance of this Notice by signing both copies hereof.

Very truly yours,

  
**JAMESON H. TAN, Ed. D.**  
SUC President III

I acknowledge receipt of the Notice to Proceed on April 18, 2022

  
MICHAEL BUNGCARAS  
Sign over printed name

Position