



Republic of the Philippines
BULACAN AGRICULTURAL STATE COLLEGE
Office of Bids and Awards Committee
Pinaod, San Ildefonso, Bulacan, Philippines 3010

BAC Resolution No. 17, series of 2022

BAC Resolution Recommending Direct Contracting as an Alternative Mode of Procurement for the Purchase of Scannable Answer Sheet

Whereas, the BAC received Purchase Request (PR) (Annex A) from the Office of the Student Affairs and Services of the college requesting for the procurement of supply and delivery of scannable answer sheet forms to be used in Mock Examination of Education Students;

Whereas, based on the Updated PPMP (Annex B) of the requesting office, the procurement of the said good is one of those items approved by the Head of the Procuring Entity (HoPE) including the ABC;

Whereas, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the condition in order to promote economy and efficiency may resort to any of the alternative methods of procurement;


Whereas, Section 50 of RA 9184 provides that *DIRECT CONTRACTING* or single source procurement is a method of procurement of goods that do not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the condition of sale;

Whereas, the end user, in her letter (Annex C) dated 07 April, 2022, requested the BAC for approval the procurement of the said items be done through direct contracting since the items to be procured can only be used together with the existing Optical Mark Reading (OMR) Scanner of the College. The OMR scanner is solely being distributed here in the Philippines by Syrex Corporation with office address at G7/G8 Sunvar Plaza, Amorsolo St., corner Pasay Road, Makati City. The procurement of the said items is proprietary which can be obtained only from the proprietary source, i.e. when patents, trade secrets and copyrights prohibit others from manufacturing the same item;

Whereas, upon careful review and evaluation of the supplier's Certificate of Sole Distributorship (Annex D) as the exclusive dealer/distributor of the OMR scanner, the BAC finds that Syrex Corporation with office address at G7/G8 Sunvar Plaza, Amorsolo St., corner Pasay Road, Makati City is the Authorized Distributor thus the above conditions are satisfied since the items to be procured can only be used using the OMR scanner of the college which was sourced from Syrex Corporation;

Now therefore, in the light of the foregoing considerations, we, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED** that this BAC Resolution be endorsed to the Office of the SUC President III for appropriate action and the possible Award of Contract in favor of Syrex Corporation;

Approved and signed this 7th day of April 2022 at BASC, San Ildefonso, Bulacan.


RONALD REAGAN T. ALONZO, Ph.D.
Chairperson




Republic of the Philippines

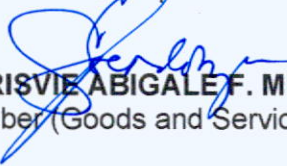
BULACAN AGRICULTURAL STATE COLLEGE

Office of Bids and Awards Committee

Pinaod, San Ildefonso, Bulacan, Philippines 3010


BILLY JOE V. MILLENA, Ph.D.
Vice-Chairperson


MERIAM F. SULIT, Ph.D.
Member


MARIA KRISVIE ABIGALE F. MENDOZA
Member (Goods and Services)


JENNIFER P. ADRIANO, Ph.D.
Provisional Member (End-User)

Approved:


JAMESON H. TAN, Ed.D.
SUC President III

Date: _____



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Annex A.

	Republic of the Philippines BULACAN AGRICULTURAL STATE COLLEGE PURCHASE REQUEST	Document No.: BASC-PRO-QSF-03 Rev. No.: 00 Effectivity Date: 06/03/2019			
Fund Cluster: <u>LET</u>					
Office/Section: <u>OSAS</u> PR No: <u>22-3-582</u> Date: <u>3/28</u> Responsibility Center Code: _____					
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	package	Scannable Answer Sheet Form Print size 6 x 9.5 Double Sided Color: any color and black with OMR Training	10000	9.00	90,000.00
Total					90,000.00
Purpose: <u>Answer sheet for BASCAT and LET Mock Exam of Institute of Education</u>					
Requested By:		Recommending Approval:	Request in Order/Funds Available:		
Signature:			<u>LET</u>		
Printed Name: <u>ELISA JANE M. CASTRO</u>		<u>CECILIA S. SANTIAGO, Ph.D.</u>	<u>MA. DOLORES G. BERSAMINA</u>		
Designation: <u>Support Personnel, OSAS</u>		<u>VP, AA</u>	<u>Accountant III</u>		
Date: _____		Date: _____	Date: <u>3/29</u>		
Noted by:		APPROVED:			
Signature:					
Printed Name: <u>JENNIFER P. ADRIANO, Ph.D.</u>		<u>JAMESON H. TAN, Ed.D.</u>			
Designation: <u>Director, OSAS</u>		<u>SJC President III</u>			
Date: _____		Date: _____			

To be accomplished by the Procurement Office:

- Include in the:
- 2022 Annual Procurement Plan
 - 2022 Supplemental PPMP
 - 2022 Revised PPMP

Item No: _____ Page No: _____
 Item No: _____ Page No: _____
 Item No: _____ Page No: _____

RONA ANGELA D. CLARIN
 Supply Officer designate
 Procurement Office



Republic of the Philippines

BULACAN AGRICULTURAL STATE COLLEGE

Office of Bids and Awards Committee

Pinaod, San Ildefonso, Bulacan, Philippines 3010

Annex B.


BULACAN AGRICULTURAL STATE COLLEGE
 Pinaod, San Ildefonso, Bulacan 3010
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Document No.
 BASC-PRO-QSIF-05
 Rev. No. 00
 Effectivity Date: 06/03/2019


Name of Procuring Entity:
 Charged to GAA
 Projects, Programs and Activities (PAPs)

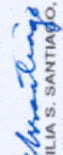
Office of the Student Affairs and Services

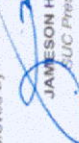
Mode of Procurement

Supplemental 2022

CODE	GENERAL DESCRIPTION	QUANTITY	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE / MILESTONE OF ACTIVITIES														
					SIZE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec		
1	Scannable Answer Sheet Form	10000	80000.00							10000									
TOTAL BUDGET:																			

Prepared by:

JENNIFER P. ADRIANO, PhD
 Director, OSAS

Noted by:

CECILIA S. SANTIAGO, PhD
 VP, Academic Affairs

Approved by:

JAMESON H. TAN, EdD
 SUC President III



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Annex C.



Republic of the Philippines
BULACAN AGRICULTURAL STATE COLLEGE
Office of Student Affairs and Services
Pinaod, San Ildefonso, Bulacan, Philippines 3010



07 APRIL 2022

DR. RONALD REAGAN T. ALONZO
Chairman, BAC

Sir:


Greetings of Peace!

This letter is in connection with our request for Supply and Delivery of Scannable Answer Sheet for OSAS to be used for the on-going BASC Admission Test and Mock Examination for Education Students.

In line with this, we are requesting that the Supply and Delivery of Scannable Answer Sheet for OSAS be awarded to SYREX CORPORATION (Sole Distributor).

Hoping for your favorable response regarding this matter. Thank you and God bless.

Respectfully yours,


JENNIFER P. ADRIANO, PhD
Director, Office of Student Affairs and Services

www.basc.edu.ph / Email: info@basc.edu.ph
Telefax Nos: (044) 762-1427 / (044) 762-0120

BASC-OSAS-QSF-01/Rev 00 (02.10.2020)

Annex D.

www.basc.edu.ph / Email: info@basc.edu.ph
Telefax Nos: (044) 762-1427 / (044) 762-0120

BASC-BAC-QSF-01/Rev.00 (08.20.2020)

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Office of Bids and Awards Committee
Pinaod, San Ildefonso, Bulacan, Philippines 3010

SCANTRON

APRIL 6, 2022

TO: BULACAN AGRICULTURAL STATE COLLEGE
Pinaod, San Ildefonso, Bulacan, Philippines 3010
SUBJECT: **Sole Authorized Distributor for Scantron Corporation**
EXPIRATION DATE: December 31, 2022

For more than four decades, Scantron Corporation has helped education, commercial and government organizations worldwide measure and improve effectiveness with data collection, assessment and survey solutions. The company manufactures and services scannable data collection products, including printed forms, scanners and related software, for major mission-critical data collection projects. Applications include education student assessment and testing; university entrance exams; population, agricultural and economic census projects; and election events for corporate and/or government clients.

Scantron has more than 750 employees located across five U.S. facilities and a world presence through more than 49 international distributors in 53 countries. Today, more than 42 international Ministries of Education throughout the world use Scantron scanning solutions for their national assessment programs.

Scantron is the inventor and manufacturer of Optical Mark Reading (OMR) scanners and holds several patents and other intellectual property protections relating to the technology used in its INSIGHT™ and OpScan® product lines as well as its proprietary software, ScanTools® Prisma. These products are used for resolving optical marks including accurate determination of intended marks versus erasures. Scantron's image based scanners can also capture machine printed characters, hand-printed characters and bar codes directly into full or partial image clips for storage/retrieval systems.

Scantron selects and appoints authorized distributors for the distribution of its products outside of the United States. Such authorized distributors are the sole providers of such Scantron products. This structure helps us control the quality of our products and also provides for world-class support and maintenance for our end-users. Please contact the following sole authorized distributor in Philippines for more information.

SYREX CORPORATION
G7/G8 Sunvar Plaza
Amorsolo Street
Corner Pasay Road
Makati City
PHILIPPINES
Phone: +632.8154868
Fax: +632.8161341
Email: syrex@syrex.com.ph

Certificate of Origin of Scantron Corporation Products

This letter also certifies that Scantron's INSIGHT™ and OpScan® product lines are of USA origin and are shipped EXW (Incoterms 2010) from one of our USA factories, which are located in Eagan, Minnesota; Omaha, Nebraska; and Columbia, Pennsylvania.

If there are questions concerning this appointment or product offerings / capabilities, please contact me at Brian.hammill@scantron.com or call +1 (651) 683-6024.

Sincerely,

Brian Hammill
Vice President, Sales
Global Public Sector & Strategic Accounts
Scantron Corporation

351 Lone Oak Road, Eagan, MN 55121 | 900.722.6846 | www.scantron.com

SMART STARTS HERE

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