

	Republic of the Philippines BULACAN AGRICULTURAL STATE COLLEGE Pinaod, San Ildefonso, Bulacan 3010	Document No.: BASC-HRM-QSF-12
		Rev. No.: 00
	NOTICE OF VACANT POSITION	Effectivity Date: 06/03/2019

NOTICE OF VACANT POSITION

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade/ Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
Guidance Counselor I BNASCB-GUIDC1-2 2018	SG 11,	Master's Degree in Guidance and Counseling	None Required	None Required	R A 1080 (Guidance Counselor)
Brief Description of the General Function of the Position	Facilitate communication between parents, Teachers, administrators and students about behavior and academics problems; Maintaining records as required; Assess the development of students and highlight the sense of accomplishment; Evaluate students' attributes and assist them in realizing their objectives.				

For interested applicants, send your application letter and the following documents to the address below not later than May 31, 2022. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of Certificate of Eligibility /Rating/license; and
4. Photocopy of Transcript of Records.

As an equal opportunity agency, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity or political affiliation, provided however that they meet the minimum requirements of the position to be filled.

Submit the following documentary requirements in a clean, unmarked long brown envelope to:

Dr. Jameson H. Tan
President III
Bulacan Agricultural State College
Pinaod, San Ildefonso, Bulacan

Date posted: April 13, 2022