



Republic of the Philippines  
**BULACAN AGRICULTURAL STATE COLLEGE**

Pinaod, San Ildefonso, Bulacan, Philippines 3010  
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Office of the College President

Jan. 5, 2022

**MEMORANDUM 22-3 -A**

**To : Vice Presidents  
Deans/Directors  
Faculty and Staff**

**Subject : Creation and Composition of SALN Review and Compliance Committee**

**From : The College President**

In the exigency of service and as contained in CSC Resolution No. 1300455 s. 2013, the College hereby creates the BASC SALN Review and Compliance Committee.

Effective Jan. 5, 2022, the SALN Review and Compliance Committee shall be composed of the following:

**ALICIA B. ALBA** – Chairperson  
Administrative Officer V

**MICHELLE T. CASTRO**  
Administrative Officer – Member

**MARILYN P. ALVAREZ**  
Records Officer – Member

The Committee is hereby designated and authorized by the undersigned to receive the SALN of all employees and to evaluate if the same has been submitted on time, complete and in proper form.

In addition, the Committee shall prepare a list of the faculty and employees of the College to be submitted to the undersigned, copy furnished the CSC on or before May 15 of every year:

1. Those who file their SALNs with complete data;
2. Those who file their SALNs but with incomplete data, and
3. Those who did not file their SALNs.

For information and strict compliance.

  
**JAMESON H. TAN**  
SUC President



