

	Republic of the Philippines	Document No.: BASC-HRM-QSF-12
	BULACAN AGRICULTURAL STATE COLLEGE	Rev. No.: 00
	Pinaod, San Ildefonso, Bulacan 3010	Effectivity Date: 06/03/2019
NOTICE OF VACANT POSITION		

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade/Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
INSTRUCTOR I INSTITUTE OF MANAGEMENT Bachelor of Science in Business Administration Major: Marketing Management		Master's Degree in the area of Specialization	None required	None Required	None Required
Brief Description of the General Function of the Position	Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time.				

For interested applicants, send your application letter and the following documents to the address below not later than January 10, 2022. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Letter of Application (addressed to: **The President, Bulacan Agricultural State College**);
2. Latest Personal Data Sheet (PDS) with recent passport-sized picture;
3. Service Record / Employment Certificate, whichever is applicable;
4. Transcript of Records / School Diploma;
5. Copy of Certificate of Eligibility / Board Rating/license;
6. Copies of Certificates of Training / Seminars attended;
7. Individual Performance Commitment and Review (IPCR) for Government Transferees.

BASC, as an equal opportunity agency, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity or political affiliation, provided, however that they meet the minimum requirements of the position to be filled.

Submit the following documentary requirements in a clean, unmarked long brown envelope to:

Jameson H. Tan
President
Bulacan Agricultural State College
Pinaod, San Ildefonso, Bulacan

Date posted: January 05, 2022