

	Republic of the Philippines	Document No.: BASC-HRM-QSF-12
	<b>BULACAN AGRICULTURAL STATE COLLEGE</b>	Rev. No.: 00
	Pinaod, San Ildefonso, Bulacan 3010	Effectivity Date: 06/03/2019
<b>NOTICE OF VACANT POSITION</b>		

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade/Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
<b>INSTRUCTOR I</b>  <b>Bachelor of Secondary Education major in English</b>  <b>Bachelor of Arts in English</b>	Substitute	Master's Degree in the area of Specialization	None required	None Required	RA 1080
Brief Description of the General Function of the Position	Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time.				

For interested applicants, send your application letter and the following documents to the address below not later than January 03, 2022. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Letter of Application (addressed to: **The President, Bulacan Agricultural State College**);
2. Latest Personal Data Sheet (PDS) with recent passport-sized picture;
3. Service Record / Employment Certificate, whichever is applicable;
4. Transcript of Records / School Diploma;
5. Copy of Certificate of Eligibility / Board Rating/license;
6. Copies of Certificates of Training / Seminars attended;
7. Individual Performance Commitment and Review (IPCR) for Government Transferees.

BASC, as an equal opportunity agency, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity or political affiliation, provided, however that they meet the minimum requirements of the position to be filled.

**Submit** the following documentary requirements in a clean, unmarked long brown envelope to:

**Jameson H. Tan**  
**President**  
Bulacan Agricultural State College  
Pinaod, San Ildefonso, Bulacan

Date posted: December 23, 2021