

BULACAN AGRICULTURAL STATE COLLEGE

Office of Bids and Awards Committee





Cert. No. 19.67.PH212501.00

SUPPLEMENTAL BID BULLETIN NO. 1

ACQUISITION OF WEB -BASED COLLEGE CAMPUS MANAGEMENT SYSTEM BID Reference No. 2020-04G Approved Budget for the Contract: Php8,000,000.00

I. AMENDMENTS TO SECTION VI. SCHEDULE OF REQUIREMENTS AND SECTION VII. TECHNICAL SPECIFICATIONS OF THE BIDDING DOCUMENTS

With consultation with various stakeholders the BASC BAC hereby decides to revise and amend Section VI (Schedule of Requirements) and Section VII (Technical Specifications) of the Bidding Documents for the above mentioned project and to adapt the following schedule of requirements and technical specifications with the inclusion, as well, of a learning management system.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity Total	Delivered, Weeks/ Months
			All items as fully described must be supplied, delivered, assembled and installed or before the end of the contract durations of 90 calendar days (13 weeks) as to be stipulated in the Contract Agreement commencing on the date of Notice to Proceed.
1	ENHANCEMENT, CUSTOMIZATION AND INTEGRATION OF CAMPUS MANAGEMENT SYSTEM Student Management and Information System Admission and Testing Module Registrar / Student Center Module Enrollment / Registration Module Academics Module Accounting and Cashiering Module	1	Proceed.



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	Faculty Portal		
	Student / Parent Portal		
	UNIFAST Module		
	Personnel/Human Resource Management		
	Attendance/Timekeeping		
	Payroll		
	Additional Reports		
	Generates Reports		
	User Management		
	Miscellaneous feature(s)		
2	Advanced Learning Management System (aLMS)	1	
	 □ Account Registration and Management □ Accessible Learning Materials □ Schedule Management □ Interactive Classroom Sessions □ Recorded Lecture Sessions □ Downloadable Verifiable Certificates □ Online Payment for Lectures/Certificate/Others 		
	LMS Administrative Features		
	 Class/Lecture Scheduling and Management Registration Management Content/Modules/Materials Management Customizable Assessment Module Student Management Billing and Collection Module 		
	Platform Implementation		
	 Server: CLOUD SERVER Cloud Server should be on the Top International Cloud Servers for Redundancy and Reliability of Connection. 99.9 % Uptime 		



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Connectivity: LAN, Web and Terms and Conditions: ☐ Perpetual Licensed □ Warranty Period: 1 year on system/parts and labor/support service Bidder may opt to offer additional warranty period ☐ Delivery Period: o 60 days upon receipt of Notice to Proceed ☐ Bidder must support and include additional requirements of the users which may be identified later on as significant components of the system within the warranty period at no additional cost to BASC. ☐ Bidder must ensure that the operation of the existing LANbased system will be operational while the enhancement and upgrading is done during the delivery period. ☐ Bidder must own the system and not a 3rd party Bidder must have a minimum of 5 regular programmers who are employed for at least 3 years and with programming experience. Bidder must submit proof of employment (SSS, PhilHealth, Pag-IBIG, BIR) of the listed regular programmers. ☐ Bidder must be in the programming and systems integration industry/business for at least 10 years □ Other System Requirements for Online Security: The system should have completed a Vulnerability Assessment and Penetration Testing performed by a 3rd party vendor which must be supported by VAPT Attestation Letter. The 3rd party Vulnerability Assessment and Penetration Testing provider must be listed



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1963		
	as a DICT Recognized	
be a stage	Cybersecurity Assessment	
	Provider with corresponding	34 1 2
	certification.	
	o End to end encryption of data	
	in transit.	
	o Encryption of data when at	
	rest.	
	o Continuous vulnerability	
	testing and incident response	
	every 3 months by certified	
	security specialist.	
	o Compliance certification	
	(provide at least 2 web security	
	certificate).	11.
	Winning Bidder shall do the	
	Migration of Data from the old	
	database to the New database	
	The web browser application must	
	be seamlessly accessible via	
	Desktop and Mobile platforms.	
	o Accessible via Windows, IOS,	
	Android, Linux and other	
	operating systems with web	
	browser	
	Provision of Back-up Services and	
	System Recovery	Tea 1 (Au) in
	o Automated and Periodic system	
	backups	
	o Backup on demand by the	
	BASC/Administrator	7 1 1
	o Secured backup in another	
	Data Center and Local	
	o Winning bidder shall conduct	
	system recovery or	
	reinstallation in case of system	
	crash or failure.	
	o Winning bidder shall include a	
	complete disaster recovery plan	
	TYY 11 1 1 to a name of a	
	location to allow restoration of	
	the School Management	
	System configuration from the	a earling a
	previous week.	y
	o Daily back-up to separate	11 Y 1
	physical device to allow	
	restoration of previous day's	the state of the s
	School Management system	
	site	
	Provision of Helpdesk and Support	
	o 24/7 availability of technical	
	and user support	



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	o 24/7 administrator help desk o 24/7 online support portal Provision of Training to Users o Onsite training for administrator: (2 days) o Onsite training for users: (5 days) o Provided training materials for different users		
3	1 pc Macbook Pro 1.4GHz quad-core 8th-generation Intel Core i5 processor Intel Iris Plus Graphics 645 8GB 2133MHz LPDDR3 memory 256GB SSD 13-inch Retina display with True Tone Touch Bar and Touch ID Two Thunderbolt 3 ports 720p FaceTime HD camera Magic Keyboard macOS	1	
4	2 pcs Laptop AMD Ryzen 5 3550H (4 M Cache, up to 3.7 GHz) 8GB DDR4 2666MHz SDRAM 512GB SSD 15.6-inch (16:9) LED-backlit FHD 4GB NVIDIA GeForce GTX 1650 Windows 10 Home	2	

Section VII. Technical Specifications

Item Specifica	ation	Statement of Compliance
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be



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		contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause Error! Reference source not found. and/or GCC Clause Error!
1	ENHANCEMENT, CUSTOMIZATION AND	
	INTEGRATION OF CAMPUS MANAGEMENT	
	SYSTEM	
	SISIEM	
	Student Management and Information System	
	☐ Dashboard/ Activity Module	
	☐ Create/View Upcoming News and Events	
	Module Module	
	☐ Setup Module	
	o Academic Year/Terms	
	o Grade Encoding Period	
	Grade modifications after the set grade	
ule, i al	encoding period will be forwarded to	
	University Registrar's account for	
	approval	
	o Group of Activities/ Messages	7. 12
	o Class Sectioning	
	o Club/Organization	
	o Institution and Campus	
	o Scholarship Providers	*, ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '
	o Scholarship Grants Template	
	o Curriculum Builder	
	Customizable policies	
	o Grades Subject Formation	
	Customizable subject elements and	1
	formula	
	o Grade Points	
	o Faculty Class Assigning	
	0 0	
	Assigning adviser	200 100 100 100 100 100 100 100 100 100
	o School Policy	
	Dublish Student Grades	* '
	Ranking Criteria Setup	
	o Accounting	1 m
	Chart of accounts	
	Payment options	
	Fees templates setup	
	o Enrollment	



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Policy setup Enrollment schedule Academic Setup Academic Calendar Setup School Year and Semester Schedule and Setup **Admission and Testing Module** ☐ Online application feature o Type of Application (Insert details from Admission Application Form) o Requirements checklist with file upload feature File size filter to optimize server storage space ☐ Separate interface for Shifting of Course/Change Campus/Transferee/Returnees ☐ Applicant's profile o Personal information o Family background o Educational background o General Weighted Average (upon application) ☐ Online appointment and Test Scheduling/System generated scheduling o Required fields: - Grade/Year/Masteral/Doctoral - Academic Program and Major ☐ Separate interface for: o Admission test results o Interview assessment ☐ Qualifiers' results notification via applicant's ☐ Customizable admission reports ☐ Admission statistics (Socio-demographic profile) Registrar / Student Center Module ☐ Student Master list ☐ Student Profile o Personal information and status o Family Background **Medical Information** Counselling Document records Attendance records Enrollment records Financial records



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		o Grades	T
			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		Subject Master list	h/1 /
		Certifications	3
		Top students reports per college	
		Attendance / Behavior of Students	
		 Student attendance monitoring 	- 1 ₀ - 1 - 1 - 1
		Students' Academic Evaluation	
	Ennall	lmont / Donistustian Madula	
	Enroi	lment / Registration Module	
		Online Enrollment / Registration	
	П	Block Registration	
		Student Online Advising	
		Pre-registration of New & Old Students	
		Auto-import of information from applicant's	
		profile to student profile for newly	6 47
	_	admitted/registered students	
		Printing Assessment	
14		Monitoring of Officially Enrolled Student	
		Monitoring of List of Registered Students	1 1
1 37 13			
3-7		1 re-requisite/ co-requisite subjects effected	
343			
A***	Acade	mics Module	
171	П	Section Management	
			7
		Class Schedules	
15.4		Checking of Schedule Conflicts	
1			
	Accoun	nting and Cashiering Module	
		and	
	_	0.11 + 14.5	(1) a (1) a
		Subject with Fees	
		Financial Assistance	
		Assessment and Billing	
198		Student Ledger	
		Student Allowed to Register	
		Statement of Accounts (SOA) Generator	
		Cashier Transactions	
The state		Generate OR	
		Generate OR	
	Faculty	y Portal	
		Dashboard/ Activity Module	
		Viewing Upcoming News and Events Module	
	_	List of Officers per section reports	
		eClass Record Module	
		o Faculty Load / Schedules	
		o Encoding of Academic Grades	
		o Encoding of Conduct Grades	
		o Encoding of Club Grades	
		o Encoding of Departments	

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Encoding of Remarks / Notes □ Class Module Summary/detailed per subjects for upcoming/current and previous activities Student / Parent Portal ☐ Dashboard/ Activity Module ☐ Viewing Upcoming News and Events Module ☐ Email Message Board Module ☐ Updating Parent Accounts o Parent Information Upload Parent Photo Family Background **Educational Attainment Child Information Fetcher Information** Viewing of School Policies Viewing of Message Board Viewing of Student Information 0 Viewing of Academic / Conduct Grades Viewing of Summary / Detailed of Attendance Viewing of Discipline/ Counselling Records Viewing of School Calendar Viewing of Class Schedules with Teachers Viewing of Clinical and Medical Records Viewing of SOA or Account Ledgers Viewing of Accountabilities from Other **Departments** o Downloadable Forms Online Enrollment o Updating of Parent Account Registration per Student o Implement School Policies Auto Assessment Based on Tuition Fee Setup o Print Registration Form Link with Online Payment Auto Validate within 24hours upon payment ☐ Kiosk layout toggle **UNIFAST Module** ☐ Free Tuition Fee/Unifast Billing ☐ Billing Statement ☐ Billing Details ☐ Reconciliation Details ☐ List of COR

☐ Registrar Certification

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	Bulk Export of COR to PDF file.	
	Admissions Module to PDF file.	
Person	nnel/Human Resource Management	
	Online Applicant Registration	
	o Personal information	
	o Family Background	
	o Educational Attainment	
	o Medical Information	
	o Employee jobs history	
	o Seminar/training records	
	o Employee Schedules	
	o Contact Person	
	o Tagging of possible applicant for interview	
	o Automatic import/sync of information	
	from applicant's profile to employee's	
	profile for newly hired employees.	
	Employee Profiling	
	o Personal information	
	o Family Background	
	o Educational Attainment	
	o Medical Information	1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
	o Employee jobs history	
	o Seminar/training records	
	o Employee Schedules	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	o Records Attachment	The state of the s
	Employee Master List	
	Employee Leave Filing, Approval and	100
	Monitoring	
	Employee Working Schedules	
	Employee Performance Evaluation	
	Employee ID Printing	
	Allowance and Deductions	
	Employee Loans	19-1
	Online Filing of Leaves	
	Online Filing of Overtime	
	Online viewing of loans	
Attend	ance/Timekeeping	
	7:	
П	Biometrics device data import of timekeeping	
	logs	
	Online time-in/time-out toggle feature	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	Daily Time Records	
	Overtime Filing and Approval	
	Company Calendar	
	Daily Time Records	
	Settings for Regular, Special, and Legal	
	Holiday	
	Standard and custom reports	



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o Employee Attendance Sheet	
o Report on Employee Absences	
o Report on Employee Tardiness	
o Report on Employee with Under-time	
o Report on Employee on Leave	
o Report on Employee without pay	
o Other custom reports requested by user	
o office custom reports requested by user	
Downall	i m
Payroll	
☐ Fully customizable and automatic payroll	
computation	
â 11 C :114h	
o Capable of processing payroll with Monthly, Semi-Monthly and weekly basis	
A	
loans, contributions, etc.)	
o Customizable Payroll Print out	
o Summary report on deductions (i.e., GSIS,	
PagIBIG, PhilHealth, etc.)	
☐ 13th Month Pay Computation	
☐ Employee Pay-slip	
o Individual and custom batch printing	
o Customizable Print out	
o Online Printing of Pay slip	
Additional Reports	
☐ Applicant Application form reports	
☐ Employee's personal information	
☐ Number of employees per department	
☐ Education per department List of employees	
who possess masters and doctor's degree	
☐ Employee's year in service	
☐ List of employee status per department and	
college	
List of employees who will retire (able to	
identify by year sort)	
List of employee's birthdays per month	19 11
☐ Employee's dependent benefits	
☐ Employee's contact person	
☐ List of inactive employee (Resign or Awol)	
☐ Audit trail log reports	
☐ Statistics on student's location	
Statistics of student's location	
Generates Reports	
☐ Registrar's Report	
o Summary of Enrollment	
o Enrollment Profile	
o Enrollment List o Student Ranking (per Quarter or Final)	The property of the second
o Report Cards	
a Deport Carde	



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	The second	o Academic Failures Summary (per Quarter	
		or Final)	
		o Mean Average	
1	la lak	o Academic Awardees (per Quarter or Final)	
		o Letter of Probation (per Quarter or Final)	
	-6	o Promotion Report	
		o Transcript of Records	
	0	o Club Assignment	
		o Student Attendance	
		o Student Behavior	
		o Top Students per department	
		o Student's Academic Evaluation	
		Accounting Report	
		o Accounts Receivables (detailed)	
		o List of officially enrolled students	
		List of fully-paid students	
		List of students with balance	
		List of student with scholarship and	
		grants	
	4 ff	o Report on assessment (detailed and	
. 3		summary)	
		o Report of aging of Accounts Receivables	
		Cashier's Report	
		o Daily collection report	
		o List of official receipts	
		o Summary of all collections	
	196	Summary of Collection by Sub	
	30.4	Accounts	
		Summary of Collections per Campus	
		Summary of Collections per Account	
		o Daily, weekly, monthly	
18 B		Other Standard and custom reports requested	
	_	by user	
- 1		All Reports are exportable to different types of	
44		format such as MS Excel, HTML, CSV, XML,	
		Rich Text-Box	
	User M	lanagement	
		Manage user information and password	
		Manage user access per module	
		Manage user data access	
		Manage automatic system lock after a period	
100		of inactivity (idle time)	
		Manage force users' password change after set	
		period by system admin	
	Miscell	aneous feature(s)	
		Customizable pre-loaded address data for	
		address fields on forms, selectable via	
		drondoum liet	

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	o Auto-filter feature that loads sub-address of selected address data	
	o Pre-loaded data up to Barangay Level	
	o Pre-loaded address fields: Region,	
	Province, Municipality/Town/City,	
	Barangay, Zip Code.	
2	Advanced Learning Management System (aLMS)	7
	Functions and Features List	
	LMS User Features	
	☐ Account Registration and Management	
	o Personalized access each time a user logs	
	in to the system	
	o Linked/Synched to existing system of the school	
	o Same user credentials can be implemented	
	if school has an existing student portal	
	☐ Accessible Learning Materials	
	o Access books, reading materials, audio	
	lectures, video-on-demand lectures	
	anytime	
	o Option to take up assessment after	
	accessing any learning materials	
	☐ Schedule Management	
	o Signup on any available Interactive or	
	Recorded Lectures	
	o Organized view of all signed up lectures to	
	avoid conflicting schedules	
	o Email and SMS notifications for any	
	scheduled lectures/classes	
	☐ Interactive Classroom Sessions	
	o Interactive Sessions via Google Meet	
	o Option to take up assessment after the session	
	□ Recorded Lecture Sessions	
	o Scheduled one via the LMS platform	
	o Chat functionality for lecturers to see	
	comments or questions	
	o Option to take up assessment after the	
	session	
	☐ Downloadable Verifiable Certificates	
	o Download and print verifiable certificates	
	organized in your portal	
	o Certificates are also emailed via PDF file	
	4를 보고 있었다. 15. 15. 15. 15. 15. 15. 15. 15. 15. 15	
	after assessments/approval	
	☐ Online Payment for Lectures/Certificate/Others	
	가 있는 것이 보면서 되었다. 이번 살이 가는 사람들은 어떻게 하는 사람들이 얼마를 하면 하는 것이 없는데 하는데 그는데 그렇게 되었다. 그는데 그렇게 되었다면 하는데 그렇게 되었다면 하는데 그렇게 되었다. 그는데 그렇게 되었다면 하는데 그렇게 되었다면 그렇게 되었다면 하는데 그렇게 되었다면 그렇게 되었다면 그렇게 되었다면 그렇게 되었다면 그렇게 되었다면 그렇게 그렇게 되었다면 그렇게 그렇게 그렇게 되었다면 그렇게	
	o Option to pay via credit/debit card o Option to upload proof of payment/transfer	

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0	Option to upload proof of payment/transfer
	via Payment Upload Portal with LMS
	Invoice No. as reference to avoid payment
	mix up

o Notification via email after payment confirmation

LMS Administrative Features

- ☐ Class/Lecture Scheduling and Management
 - Schedule Recorded and Interactive Lectures
 - o Email notification to lecturers/instructors once schedule is finalized
 - Links to start recorded and Interactive will be sent to lecturers immediately and for students once they sign up
 - o Setting of maximum number of attendees per session (max 100)
 - o Search and view all enrollees/signups per lecture
- ☐ Registration Management
 - o Option to sync individually or all students from existing system to LMS
 - o Approve or reject new registrations
 - o Search, filter, print registrants
- ☐ Content/Modules/Materials Management
 - Upload contents like audio clips, videos, reading materials (PDF)
 - o Control the availability of the content
- ☐ Customizable Assessment Module
 - Create and link customized assessments to any content/recorded/Interactive lectures
 - o Assessments can include multiple choice, fill-in the blanks, essays
 - o Auto-checking can be made for multiple choice
 - Organized checking of assessment done by instructors or whomever is assigned to do checking
- ☐ Student Management
 - o Search, view and print of student profiles
 - o Check class/lectures attended or signed up
 - View all certificates/assessment taken up
- ☐ Billing and Collection Module
 - o Creation of billing for students
 - o Option to send billing to recipient's email
 - o Cancellation of billing with auto-email notification
 - o Cancellation protection for paid billing
 - Searching and viewing of all billing with necessary filters (paid/unpaid, name, date,



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etc.)

- Viewing and printing of total amount of all billings/collections filtered
- Viewing of uploaded deposit slip from "Payment Uploading Portal"
- Confirmation of payment made that was recorded via "Payment Uploading Portal"

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Platform	Imn	ement	ation

Server: CLOUD SERVER
Cloud Server should be on the Top 3
International Cloud Servers for Redundancy
and Reliability of Connection.
00 0 % I Intima

□ 99.9 % Uptime

☐ Connectivity: LAN, Web and Cloud

Terms and Conditions:

Perpetual Licensed	
Warranty Period:	

- o 1 year on system/parts and labor/support
- o Bidder may opt to offer additional warranty period

☐ Delivery Period:

- o 60 days upon receipt of Notice to Proceed
- Bidder must support and include additional requirements of the users which may be identified later on as significant components of the system within the warranty period at no additional cost to BASC.
- Bidder must ensure that the operation of the existing LAN-based system will be operational while the enhancement and upgrading is done during the delivery period.
- ☐ Bidder must own the system and not a 3rd party
- Bidder must have a minimum of 5 regular programmers who are employed for at least 3 years and with programming experience.
 - Bidder must submit proof of employment (SSS, PhilHealth, Pag-IBIG, BIR) of the listed regular programmers.
- ☐ Bidder must be in the programming and systems integration industry/business for at least 10 years
- Other System Requirements for Online Security:
 - The system should have completed a Vulnerability Assessment and Penetration Testing performed by a 3rd party vendor



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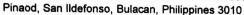
which	must	be	supported	by	VAPT
Attesta	ation	Let	ter.		

- o The 3rd party Vulnerability Assessment and Penetration Testing provider must be listed as a DICT Recognized Cybersecurity Assessment Provider with corresponding certification.
- o End to end encryption of data in transit.
- o Encryption of data when at rest.
- Continuous vulnerability testing and incident response every 3 months by certified security specialist.
- o Compliance certification (provide at least 2 web security certificate).
- ☐ Winning Bidder shall do the Migration of Data from the old database to the New database
- ☐ The web browser application must be seamlessly accessible via Desktop and Mobile platforms.
 - o Accessible via Windows, IOS, Android, Linux and other operating systems with web browser
- ☐ Provision of Back-up Services and System Recovery
 - o Automated and Periodic system backups
 - o Backup on demand by the BASC/Administrator
 - o Secured backup in another Data Center and Local
 - Winning bidder shall conduct system recovery or reinstallation in case of system crash or failure.
 - o Winning bidder shall include a complete disaster recovery plan
 - Weekly back-up to a remote location to allow restoration of the School Management System configuration from the previous week.
 - Daily back-up to separate physical device to allow restoration of previous day's School Management system site
- ☐ Provision of Helpdesk and Support
 - 24/7 availability of technical and user support
 - o 24/7 administrator help desk
- o 24/7 online support portal
- ☐ Provision of Training to Users
 - o Onsite training for administrator: (2 days)
 - o Onsite training for users: (5 days)
 - o Provided training materials for different users



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3	1 pc Macbook Pro	
	1.4GHz quad-core 8th-generation Intel Core i5	
	processor	
	Intel Iris Plus Graphics 645	
	8GB 2133MHz LPDDR3 memory	
	256GB SSD	
	13-inch Retina display with True Tone	
	Touch Bar and Touch ID	
	Two Thunderbolt 3 ports	
	720p FaceTime HD camera	
	Magic Keyboard	
	macOS	
4	2 pcs Laptop	
	AMD Ryzen 5 3550H (4 M Cache, up to 3.7 GHz)	
	8GB DDR4 2666MHz SDRAM	
	512GB SSD	
	15.6-inch (16:9) LED-backlit FHD	
	4GB NVIDIA GeForce GTX 1650	
	Windows 10 Home	
<u> </u>		
[signa	ture] [in the capacity of]	
	Duly outhorized to size Dillo 1 1 1 10 0	
	Duly authorized to sign Bid for and on behalf of	

Please use the aforementioned revisions in the bidding documents as reference with all the other required documents for the Bid Opening on 09 November 2020, Monday, 10:00 AM.

This Supplemental Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 27th Day of October 2020 in Pinaod, San Ildefonso, Bulacan.

Reviewed and approved by:

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BULACAN AGRICULTURAL STATE COLLEGE

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